



**CITY COUNCIL  
REGULAR SESSION MINUTES  
JANUARY 3, 2024**

**This meeting was live-streamed on Manor's YouTube Channel**  
<https://www.youtube.com/@cityofmanorsocial/streams>

**PRESENT:**

Dr. Christopher Harvey, Mayor

**COUNCIL MEMBERS:**

Emily Hill, Mayor Pro Tem, Place 1  
Anne Weir, Place 2  
Maria Amezcua, Place 3  
Sonia Wallace, Place 4  
Aaron Moreno, Place 5  
Deja Hill, Place 6

**CITY STAFF:**

Scott Moore, City Manager  
Lluvia T. Almaraz, City Secretary  
Scott Dunlop, Development Services Director  
Scott Jones, Economic Development Director  
Matthew Woodard, Public Works Director  
Frank T. Phelan, P.E., City Engineer  
Veronica Rivera, Assistant City Attorney  
Chasem Creed, IT Technician

**REGULAR SESSION – 7:00 P.M.**

With a quorum of the Council Members present, the regular session of the Manor City Council was called to order by Mayor Harvey at 7:09 p.m. on Wednesday, January 3, 2024, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

## **INVOCATION**

Mayor Harvey gave the invocation.

## **PLEDGE OF ALLEGIANCE**

Mayor Harvey led the Pledge of Allegiance.

## **PUBLIC COMMENTS**

No one appeared at this time.

## **PUBLIC HEARINGS**

- 1. Conduct a public hearing on annexing 0.98 acres of land, more or less, being located in Travis County, Texas and adjacent and contiguous to the city limits.**

The city staff recommended that the City Council conduct the public hearing.

Mayor Harvey opened the Public Hearing.

Development Services Director Dunlop discussed the annexation request.

**MOTION:** Upon a motion made by Council Member Wallace and seconded by Council Member Moreno, to close the public hearing.

There was no further discussion.

**Motion to close carried 7-0**

## **CONSENT AGENDA**

- 2. Consideration, discussion, and possible action to approve the City Council Minutes.**

- December 6, 2023, City Council Regular Meeting;**
- December 18, 2023, City Council Called Special Session; and**
- December 20, 2023, City Council Regular Meeting**

**MOTION:** Upon a motion made by Council Member Wallace and seconded by Council Member Amezcua to accept and approve the Consent Agenda.

There was no further discussion.

**Motion to approve carried 7-0**

## REGULAR AGENDA

3. **First Reading: Consideration, discussion, and possible action on an ordinance annexing 0.98 acres of land, more or less, being located in Travis County, Texas and adjacent and contiguous to the city limits.**

The city staff recommended that the City Council approve the first reading of an ordinance annexing 0.98 acres of land, more or less, being located in Travis County, Texas and adjacent and contiguous to the city limits.

Development Services Director Dunlop discussed the proposed annexation.

Ordinance: An Ordinance of the City of Manor, Texas Annexing 0.98 Acres of Land, More or Less Located in Travis County, Texas Including the Abutting Streets, Roadways, and Rights-Of-Way into the Corporate Limits of the City, at the Request of the Property Owner; Approving an Agreement for the Provision of Services for the Annexed Area; Making Findings of Fact; Providing a Severability Clause and an Effective Date; and Providing for Open Meetings and Other Related Matters.

**MOTION:** Upon a motion made by Council Member Moreno and seconded by Council Member Wallace approve the first reading of an ordinance annexing 0.98 acres of land, more or less, being located in Travis County, Texas and adjacent and contiguous to the city limits.

There was no further discussion.

**Motion to approve carried 7-0**

4. **Consideration, discussion, and possible action to a Construction Contract for the One-Time Capital Metro BCT Funded Paving Improvements Project.**

The city staff recommended that the City Council approve and award the construction contract for the One-Time Capital Metro BCT Funded Paving Improvements project to Asphalt Inc., LLC doing business as Lone Star Paving Company in the amount of \$579,457.90.

Tyler Shows with GBA discussed the proposed construction contract.

A discussion was held regarding the striping of the road.

A discussion was held regarding future modifications to the curve area exiting the McDonald's parking lot.

A discussion was held regarding the quality of road paving material used for the project.



**MOTION:** Upon a motion made by Council Member Amezcua and seconded by Council Member Weir approve and award the construction contract for the One-Time Capital Metro BCT Funded Paving Improvements project to Asphalt Inc., LLC doing business as Lone Star Paving Company in the amount of \$579,457.90.

There was no further discussion.

**Motion to approve carried 7-0**

**5. Consideration, discussion, and possible action on authorizing a resolution of support to the Central Texas Regional Mobility Authority for U.S. 290 Highway Corridor Improvements.**

The city staff recommended that the City Council direct staff to prepare a resolution of support to the Central Texas Regional Mobility Authority for U.S. 290 Highway Corridor Improvements.

City Manager Moore discussed a proposed Resolution of support to the Central Texas Regional Mobility Authority for U.S. 290 Highway Corridor Improvements.

Mayor Harvey discussed the process and support the city will give for the U.S. 290 Highway Corridor Improvements.

**MOTION:** Upon a motion made by Council Member Weir and seconded by Council Member Moreno to approve and direct staff to prepare a resolution of support to the Central Texas Regional Mobility Authority for U.S. 290 Highway Corridor Improvements.

There was no further discussion.

**Motion to approve carried 7-0**

**6. Consideration, discussion, and possible action on the confirmation, ratification and approval of a letter agreement with Greenview Development 973, LP for the conveyance of a Waterline and Temporary Construction Easement and acceptance of the Easements; authorizing the City Manager to take all actions necessary to accept conveyance of the Easements.**

The city staff recommended that the City Council authorize, confirm, and ratify the approval of a letter agreement with Greenview Development, LP for the conveyance of a Waterline and Temporary Construction Easement and acceptance of the Easements and the City Manager to take all actions necessary to accept conveyance of the Easements.

Assistant City Attorney Rivera discussed the ratification requirement for a letter of agreement with Greenview Development.

**City Council Regular Session Minutes**  
**January 3, 2024**

**MOTION:** Upon a motion made by Council Member Amezcua and seconded by Council Member Moreno approve and authorize, confirm, and ratify the approval of a letter agreement with Greenview Development, LP for the for the conveyance of a Waterline and Temporary Construction Easement and acceptance of the Easements and the City Manager to take all actions necessary to accept conveyance of the Easements.

There was no further discussion.

**Motion to approve carried 7-0**

Mayor Harvey adjourned the regular session of the Manor City Council into Executive Session at 7:46 p.m. on Wednesday, January 3, 2024, in accordance with the requirements of the Open Meetings Law.

**EXECUTIVE SESSION**

The Manor City Council convened into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in *Sections 551.071 and 551.072, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel and to deliberate the purchase of real property; and Section 551.071, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel on a disannexation petition for 12906 Johnson Road at 7:46 p.m. on Wednesday, January 3, 2024.*

The Executive Session was adjourned at 8:21 p.m. on Wednesday, January 3, 2024.

**OPEN SESSION**

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and took action on item(s) discussed during the Closed Executive Session at 8:21 p.m. on Wednesday, January 3, 2024.

There was no further discussion, and no action was taken.

**ADJOURNMENT**

The Regular Session of the Manor City Council was Adjourned at 8:21 p.m. on Wednesday, January 3, 2024.


**City Council Regular Session Minutes**  
**January 3, 2024**

These minutes were approved by the Manor City Council on the 17<sup>th</sup> day of January 2024.

**APPROVED:**

  
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Dr. Christopher Harvey,  
Mayor

**ATTEST:**

  
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Lluvia T. Almaraz, TRMC  
City Secretary

